

**Port St. Joe Redevelopment Agency**  
Board of Directors  
Ward Ridge City Hall

**MEETING MINUTES**  
September 4th, 2018

*The Mission of the Port St. Joe Redevelopment Agency is to serve the community by guiding redevelopment activities to create a vibrant downtown core and revitalized neighborhood, to improve quality of life, to commemorate history and culture, and to stimulate economic growth within the Agency's District.*

ATTENDANCE

Scott Hoffman	Director	(SH)	Present
Bo Patterson	Vice Chair	(BP)	Present
Andy Smith	Director	(AS)	Absent
Kaye Haddock	Director	(KH)	Present
David Ashbrook	Chair	(DA)	Present
Brett Lowry	Director	(BL)	Present
Eric Langston	Director	(EL)	Present
Bill Kennedy	Executive Director	(BK)	Present

Voting Key – (motion by / second by, votes for – votes against)

**I. Call to Order** - The meeting was called to order at 4:30 by DA.

**II. Citizens to Be Heard**

A. No citizens to be heard

**III. Consent Agenda**

A. Minutes were provided for August 7th, meeting, (BP/SH, 5-0)

**IV. Agency Operations:**

- A. Financial oversight report for July was included in package.
- B. Time sheet was provided for August
- C. Profit and loss/ balance sheets were provided.

**V. Façade Grant Program**

A. No applications

**VI. Grant Program Status Report**

No updates

**VII. Project Status Report**

- A. BK updated the board on the restroom which is taking a long time. Utilities were located and there are conflicts with media from Consolidated. BK was told by Sammy at Consolidated to go ahead and dig and they would repair cuts. BK will get this in an email form.
- B. BK reported Reid Ave. will begin getting striped the night of 9/9 depending on weather.

**VIII. Old Business**

- A. BK updated the board on the CRA extension which now has been submitted to the planning board.
- B. The budget was discussed with no major changes.
- C. The board discussed the fish cleaning station and BK will continue to move forward with further ideas and discussion.

**IX. New Business**

- A. EL requested travel funds for John Hendry for a workshop to be held here the end of this month. The board voted to spend up to \$1,000.00 for travel, (EL/BP, 6-0).
- B. BK informed the board of discussions with the owner of the vacant lot next to the Brick Wall Restaurant. If the lot could be leased by the DRA, (and maybe city if the DRA is not extended), it could be cleaned up and made usable by the public. The terms of the lease were less than \$1,000.00 per year for a 15 year period. BK and KH will further pursue this possibility.
- C. BK discussed two parking lot areas being the one owned by David Rich on Williams and the one owned by Joe Deloranzo on Monument. Discussions on those will continue.

**X. Meeting Adjournment**

The meeting was adjourned at 5:05 PM, (BP/BL, 6-0).

Approved:

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David Ashbrook, Chair